

Building Manager

Interwest Consulting Group, an engineering consulting firm serving public agencies, with offices in Southern California, seeks a Building Manager with a minimum ten years experience. Senior Management position with consulting firm will plan, organize, direct and review the operations and activities of building departments. Position will lead and manage multiple teams ensuring all service and performance goals of both the client and the company are met.

Seeking a candidate with an appetite for growth and an aptitude for performance excellence. Must be able to work independently, communicate effectively and maintain professional working relationships with clients and coworkers.

Minimum requirement for this position is a valid CBO certification, at least ten years of progressive experience and a college degree. Professional Engineering (PE) and MBA preferred.

Duties may include, but are not limited to, the following:

- Assume responsibility for implementing and managing all activities related to setting and ensuring compliance with building standards including plan check, inspection and permit issuance.
- Develop, implement, train, mentor and manage other building staff regarding effective procedures and methods for efficient implementation of building practices.
- Establish system to ensure consistency within the department for thorough plan reviews.
- Be available to perform or assist staff in resolving technical questions relating to various code requirements.
- Develop and implement division goals, objectives, policies and priorities.
- Work effectively with and confer with architects, contractors and others concerning building code provisions and construction methods.
- Make presentations to the City Council, commissions and other groups; explain division policies to the public, developers and builders.
- Establish and maintain liaison with appropriate government bodies, private firms, organizations or individuals to assist in achieving client objectives and ensuring compliance with appropriate laws and development standards.
- Effectively collaborate and work with City Manager, Director of Public Works and other division heads on building services activities.
- Prepare and administer budgets, reports and communication.
- Perform related duties as required.

Interwest offers highly competitive salaries and a generous benefits package to include health insurance, 401(k), life insurance, long term disability, holidays and paid time off.

To apply, please submit a letter of interest and resume to careers2@interwestgrp.com.